

Door Sign

Assignment:

Using Microsoft Word, create a door sign for your bedroom including the following:

1. A Border [Page Layout > Page Borders]
2. Change your document to “Landscape” orientation.
[Page Layout>Orientation]
3. A Picture
 - a) Find a school-appropriate image on the internet.
 - b) Right-click on the picture and select “Save Picture As...”
 - c) Save to the Desktop
 - d) [Insert>Picture]
4. A Title (may use Word Art [Insert>WordArt])
5. A bulleted list of rules (4 or more – school appropriate!!)
[Home>Bullet Icon]
6. Turn in through Edmodo.